**EARLY YEARS APPRENTICES**

Enthusiastic Early Years Apprentices required for Steps Ahead Nursery based in Trowbridge to work between 25 hours and 35 hours per week. Steps Ahead Nursery is an established independent 104 place nursery school. Our setting is a large and airy ground floor building with substantial areas of outdoor space and most of the rooms have access to their own outdoor area. We provide a caring and safe environment for our children. We are looking to recruit individuals who are excited to learn and want to develop in a long term childcare career.

We have a fantastic opportunity for apprentices to join our team. Successful candidates may already be (but not required) level 2 qualified in early years and looking to further their development to level 3. Nursery experience not necessary but candidates must have genuine rapport with children and ideally have done some babysitting or worked with brownies, guides, beavers or scouts.

An apprenticeship gives you the opportunity to earn as you learn, you will gain on the job experience to complete a Level 2 and/or Level 3 early years qualification. A level 2 apprenticeship will last for approximately 12-14 months and a level 3 will last for 15-23 months. Assessment for the qualification will be done in the workplace and online. Upon completion, you will have the opportunity to apply for a qualified role in our nursery.

You will gain experience in all areas of daily nursery life and embrace a sound knowledge of childcare practice to start a fulfilling career. You will work alongside qualified staff across all areas of the nursery age range of 3 months to 5 years to develop your practical skills in caring for young children under the overall guidance of the Nursery managers and a mentor within the nursery. You will contribute to a high standard of quality within the nursery, including practice, environment and resources to meet the requirements of the Early Years Foundation Stage. Your responsibilities will include supporting children in play and learning activities, everyday care routines such as meal and sleep times, observing and record keeping of children’s development and planning to meet their individual needs supported by establishing relationships with parents and carers.

Our opening hours are 8.00 am to 6.00 pm Monday to Friday (closed on bank holidays).

Steps Ahead Nursery is committed to safeguarding children and expects all employees to share this commitment and is an equal opportunities employer. An enhanced DBS and reference checks are required for this post.

# If you are interested in applying for an apprenticeship, please email the Principal Mrs Janine Collishaw [janine@stepsahead.co.uk](mailto:janine@stepsahead.co.uk) with a short covering email giving your reasons why you should be considered for the role. Please attach your CV.

**Qualification and experience**

The ability to relate and interact with children

Excellent verbal and written communication skills

Be able to work as part of a team and follow instruction

Good observation and organizational skills

Good levels of numeracy and literacy, preferably GCSE Maths and English grades C or 4 and above

A reasonable level of IT skills would be an advantage

Childcare experience having worked with or volunteered with children would be an advantage

**Salary:** from £4.30 per hour

**Setting:** Steps Ahead Day Nursery

**Address:** Bradley Road Trowbridge Wiltshire BA14 0RR

**Telephone:** 01225 719110

**Website:** [www.stepsahead.co.uk](http://www.stepsahead.co.uk)