**65.1 Mobile Phone and Recording Device Policy for Parents, Students and Visitors**

**To safeguard both children and staff, Steps Ahead will**

**not allow the use of mobile phones on nursery premises**

**(or any devices that record images such as smartwatches,tablets;specifically but not exhaustively)**

* Mobile phones are not permitted to be used by any parents, visitors, employees or students while on the premises.
* Mobile phones are not permitted to be carried, or on their person, by any parent, visitor or student.
* Visitors are offered a safe place to store their phone whilst on the premises.
* Students are provided with a shared locker for their phones and valuables.
* Under no circumstances are personal mobile phones allowed anywhere other than in the office or staff room. They are strictly prohibited in rooms,corridors,toilets and playgrounds.
* No phone calls, texting, picture taking or picture messaging is allowed from mobile phones while on the nursery premises.
* No liability will be accepted by the nursery in the event of the loss, theft or damage of any mobile phone, unless it can be established that the loss or damage resulted from the nursery’s negligence.
* The information that is contained in this policy has been read, agreed and signed by all the parents, visitors, employees, students who work or who are on work placement at Steps Ahead Day Nursery.

**Please note that the mainline nursery phone number is**

**01225 719110 in the case of an emergency.**